



## SYLLABUS

*Research and dissertation seminar*

Academic year 2025-2026

### 1. Information about the study program

1.1. University	Babes-Bolyai University
1.2. Faculty	Faculty of Letters
1.3. Department	Department of Romance Languages and Literatures
1.4. Field of study	Language and literature
1.5. Study cycle	MA
1.6. Study programme/Qualification	Multilingual and Multicultural Communication / Master
1.7. Enrolment frequency	Full time

### 2. Information about the subject

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2.1. Course title		Research and dissertation seminar				Course code		LME2246				
2.2. Course tutor												
2.3. Seminar / practical course (laboratory) tutor				Lect. dr. Veronica Manole								
2.4. Year of study		2	2.5. Semester		4	2.6. Type of assessment		V	2.7. Course status		Contents	DA
											Mandatory	DO

### 3. Total estimated time (teaching hours per semester)

3.1. Number of hours per week	5	of which: 3.2 course		3.3 seminar / practical course (laboratory)	5
3.4. Total number of hours in the curriculum	60	of which: 3.5 course		3.6 seminar / practical course (laboratory)	60
<b>Allotted time for individual study (ID) and self-study activities (SA)</b>					<b>hours</b>
Study based on textbook, course manual, recommended bibliography, personal notes (SA)					30
Additional research (in the library, online scientific databases/platforms, or field documentation)					60
Preparation for seminars / laboratory classes/ essays/ projects/ homework/ portfolios and reports					40
Tutoring					10
Assessment (examinations)					4
Other activities:					0
<b>3.7. Total hours for individual study (ID) and self-study activities (SA)</b>					<b>144</b>
<b>3.8. Total hours per semester</b>					<b>204</b>
<b>3.9. Number of credits</b>					<b>8</b>

### 4. Prerequisites (if necessary)

4.1. curriculum	
4.2. skills	Fundamentals of writing scientific papers. Library and archive documentation. Elementary notions of scientific paper writing practice.

### 5. Conditions (if necessary)

5.1. for delivering lectures	
5.2. for teaching seminars / practical courses (laboratory classes)	Classroom equipped with blackboard, computer, video projector, MS Teams.

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## 6. Acquired specific skills

Professional/ essential skills	<ul style="list-style-type: none"> <li>- search databases</li> <li>- consults sources of information</li> <li>- demonstrates disciplinary expertise</li> <li>- thinks abstractly</li> <li>- interacts professionally in research and professional environments</li> <li>- promotes knowledge transfer</li> <li>- synthesizes information</li> </ul>
Transversal skills	<ul style="list-style-type: none"> <li>- demonstrates intercultural competence</li> <li>- works in teams</li> <li>- thinks analytically</li> <li>- respects diversity of cultural values and norms</li> <li>- appreciates the diversity of cultural and artistic expressions</li> </ul>

## 7. Course objectives (derived from the acquired skills)

7.1 General objective of course	<ul style="list-style-type: none"> <li>Improving knowledge of how to write a research paper.</li> <li>Adopt good research ethics practices.</li> </ul>
7.2 Specific objectives	<ul style="list-style-type: none"> <li>- Concepts of research ethics (plagiarism, copyright, referencing in research original/false, etc.); good practice in research ethics.</li> <li>- Explanation of key concepts in the dissertation writing approach.</li> <li>- Relating different texts and contexts, ability to construct</li> <li>Argumentatively construct a synthesized perspective on the chosen dissertation topic.</li> <li>- Approach the issues dealt with in the dissertation from different interpretative perspectives</li> <li>dissertation.</li> <li>- Archiving, referencing, interpreting and critically evaluating the bibliography specialized literature.</li> <li>- Elaboration of a complex, lexically and syntactically rich, articulated logically precise, on one or other of the topics which are the objective of the research in the subject.</li> <li>- Use the components of Language and Literature in full</li> <li>in accordance with professional ethics.</li> </ul>

## 8. Contents

8.2 Seminar / practical course (laboratory class)	Teaching methods	Remarks
1. RESEARCH ETHICS (1) Research ethics: general approach. Ethics in society, research ethics, scientific method, research results, presentation of results.	heuristic conversation; oral presentations by students; pair, group or individual work; examples, exercises.	
2. RESEARCH ETHICS MODULE (2) The use of data and bibliographical sources in research: ethical rules and deviations.	heuristic conversation; oral presentations by students; pair, group or individual work; examples, exercises.	

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Types of bibliographic sources, types of corpora, falsification of data, omission of results, biased interpretation.		
3. RESEARCH ETHICS MODULE (3) Writing scientific papers I: ethical rules and deviations. Originality in research, original text, plagiarized text, paraphrase, rephrasing.	heuristic conversation; oral presentations by students; pair, group or individual work; examples, exercises.	
4. RESEARCH ETHICS MODULE (4) Writing scientific papers II: ethical rules and deviations. Correct use of sources, types of citation, how to refer to the source, faithfulness to the quoted text.	heuristic conversation; oral presentations by students; pair, group or individual work; examples, exercises.	
5. DOCUMENTATION TECHNIQUES MODULE FOR THE DISSERTATION (1) Dissertation process vs product. Stages of research, topic setting, research planning, prioritization of sources, source selection.	heuristic conversation; oral presentations by students; pair, group or individual work; examples, exercises.	
6. DOCUMENTATION TECHNIQUES MODULE FOR DISSERTATION (2) Documentation sources. Types of sources, accessibility of sources, data storage. Reading sheets, how to read for a research paper.	heuristic conversation; oral presentations by students; pair, group or individual work; examples, exercises.	
7. DOCUMENTATION TECHNIQUES MODULE FOR THE DISSERTATION (3) Available means of documentation. Libraries, catalogs, types of bibliography, literary works, reference works, databases.	heuristic conversation; oral presentations by students; pair, group or individual work; examples, exercises.	
8. DOCUMENTATION TECHNIQUES MODULE FOR THE DISSERTATION (4) Prioritization of sources according to scientific prestige. Canonical authors, prestigious universities, publishers and scientific journals recognized by the scientific community.	heuristic conversation; oral presentations by students; pair, group or individual work; examples, exercises.	
9. MODULE OF TECHNIQUES FOR WRITING DISSERTATION (1) Scientific style I. Scientific style and functions of language, scriptural character, discursive modalities, plural of author; discursive framework (author, audience, text, context).	heuristic conversation; oral presentations by students; pair, group or individual work; examples, exercises.	
10. MODULE OF WRITING TECHNIQUES DISSERTATION (2) Scientific style II. Techniques of argumentation, errors of argumentation, brevity, clarity in writing, personal note.	heuristic conversation; oral presentations by students; pair, group or individual work; examples, exercises.	
11. MODULE OF TECHNIQUES FOR WRITING (3) Structure of the dissertation. Discourse strategies for each part: introduction, body, conclusions. Principles of writing. Page arrangement (text, quotation, example), heading and generating the table of contents, composing the thematic index.	heuristic conversation; oral presentations by students; pair, group or individual work; examples, exercises.	
12. DISSERTATION - FINALIZATION, COORDINATION, GENERAL REVISION (1) Revision stages. Types of revision: scientific,	heuristic conversation; oral presentations by students; pair,	



linguistic. Types of proofreading. Elaboration of the summary. Writing the oral presentation: hand-out or presentation in Power Point, Prezi, Canva.	group or individual work; examples, exercises.	
<p><b>Bibliography</b></p> <ol style="list-style-type: none"> <li>1. Bogáthy, Z. &amp; Sulea, C. (coord.) (2004). <i>Manual de tehnici și abilități academice</i>. Timișoara: Editura Universității de Vest.</li> <li>2. Booth, W. C. et al (2003). <i>The Craft of Research</i>. Chicago: The University of Chicago Press.</li> <li>3. Chelcea, S. et al (2006). „Cultura organizațională universitară – cultură a plagiatului?”. <i>Psihologia socială</i>. 17. 57-76.</li> <li>4. Chelcea, S. (2011). <i>Manual de redactare în științele socioumane</i>. București: Comunicare.ro</li> <li>5. Consiliul Național de Etică a Cercetării Științifice, Dezvoltării Tehnologice și Inovării (2017). <i>Ghid pentru identificarea plagiatului în lucrările științifice</i>. Disponibil online: <a href="http://cne.ancs.ro/wp-content/uploads/cne/2017/12/Ghid_identificare_plagiat_final_site.pdf">http://cne.ancs.ro/wp-content/uploads/cne/2017/12/Ghid_identificare_plagiat_final_site.pdf</a> [ultima consultare 29.03.2021]</li> <li>6. Eco, U. (2014). <i>Cum se face o teză de licență</i>. Trad. George Popescu. Iași: Polirom.</li> <li>7. Ferréol, G. &amp; Flageul, N. (2007). <i>Metode și tehnici de exprimare scrisă și orală</i>. Trad. Ana Zăstroiu. Iași: Polirom.</li> <li>8. Rad, I. (2017). <i>Cum se scrie un text științific: disciplinele umaniste</i>. Ed. a 2-a. Iași: Polirom.</li> <li>9. Rădulescu, M. Șt. (2011). <i>Metodologia cercetării științifice. Elaborarea lucrărilor de licență, masterat, doctorat</i>. Ediția a II-a revizuită și adăugită. București: Editura Didactică și Pedagogică.</li> <li>10. Șerbănescu, A. (2001). <i>Cum se scrie un text</i>. Ediția a II-a. Iași: Polirom.</li> <li>11. Taylor, G. (2012/2009). <i>Tehnici de scriere pentru studenți</i>. București: Comunicare.ro</li> <li>12. Turnitin, <i>The Plagiarism Spectrum</i>. Disponibil online: <a href="http://turnitin.com/assets/en_us/media/plagiarism_spectrum.php">http://turnitin.com/assets/en_us/media/plagiarism_spectrum.php</a> [ultima consultare 29.03.2018]</li> <li>13. Vulpe, M. (2002). <i>Ghidul cercetătorului umanist</i>. Cluj-Napoca: Clusium.</li> <li>14. Turnitin: The Plagiarism Spectrum: <a href="https://www.turnitin.com/static/plagiarism-spectrum/">https://www.turnitin.com/static/plagiarism-spectrum/</a> [ultima consultare 29.03.2021]</li> </ol>		

## 9. Validating course contents based on the expectations of epistemic communities, professional associations and of potential employers related to the field of study.

<ul style="list-style-type: none"> <li>In accordance with ARACIS standards, the department has a continuous collaboration with representatives of the socio-economic and professional, especially with FSP Global, French Institute, Honorary Consulate of Italy, "Mihai Eminescu" Cluj-Napoca, "Eugen Pora" Theoretical High School Cluj-Napoca.</li> </ul>
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## 10. Assessment (examination)

Type of activity	10.1 Assessment criteria	10.2 Assessment methods	10.3 Weight in the final grade
10.4 Seminar/practical course (laboratory class)	Knowledge and application of research methodologies.	<p>Oral exam, rated from 1 to 10.</p> <p>For assessment, the student will present orally a part of his/her dissertation/other scientific work. The student will also have an oral presentation according to the topics indicated above.</p>	<p>50%</p> <p>50%</p>
<p>10.5 Basic performance standard</p> <p>The student masters the concepts, analyzes the texts and correctly identifies discourse typology and main features.</p> <p>Organizational details, management of exceptional situations: Cheating or attempted cheating in the examination will be penalized with the mark 1 (one).</p>			

Date of approval:  
Name and signature of Dean:



### 11. Labels ODD (Sustainable Development Objectives)

Date:  
31.01.2025

Course tutor's name and signature  
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Seminar tutor's name and signature  
Lect. Dr. Veronica Manole

Date of approval:  
08.02.2025

Head of Department's name and signature,  
Conf. Dr. Cristiana Papahagi

Date of approval:  
Name and signature of Dean: